### **Set Welcome to Wooridul**

Welcome to our hospital! We kindly request that you follow this guide to ensure a smooth and pleasant experience during your visit.

Your well-being and safety are our top priorities. We appreciate your cooperation in following these guidelines as they contribute to the overall well-being of everyone in our hospital. If you have any further questions or require additional assistance, please do not hesitate to ask the information desk. We wish you a pleasant and comfortable experience during your visit to our hospital.

#### **Contact Us**

**505** If you need any help during your visit, please contact us at the following number.

ENGLISH: +82-2-513-8452 / +82-2-513-8381 / +82-10-7225-4662 RUSSIAN: +82-2-513-8385 / +82-10-7313-8801 ARABIC: +82-2-513-8450 / +82-10-6703-8801

#### Guidelines

- D Please prepare your passport or identification card when you enter our hospital. It will be required of you when you submit to reception.
- Physical and the second state of the second state of
- Hand hygiene is crucial in preventing the spread of germs and maintaining a clean environment. Please use the hand sanitizing stations located throughout the hospital regularly.
- 🧟 Our dedicated healthcare professionals are committed to providing you with the best care possible. Please follow their instructions and guidance throughout your stay at the hospital.

### **1** Please fill out the initial symptom questionnaire.

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Normal (No P	ain)				_				Worst p	ossible pair
3. Please put	ta "V" or	"sketch"	at uncomfo	ortable or pa	ainful area.					
Region	Palm F Legs F	Fingers 🛛				G.	e l	S	52	]
Direction a	Left o Ri	ight 🗆 Bot	h		1		13	had	T	Pan
Symptom	Tugging a		Prickling al	Numbness )		Y	5		H	
4. When did	the symp	toms or p	ain first ari:	se?						
a 1week ago	- 2weeks a	igo 🗆 3we	eksago 🗆 1	Imonth ago	a 3months ago	□ 6month	nsago 🛛	Not in above	(	)
5. Have you	had cons	ervative t	reatment be	efore?						
Medicine treat	tment 🗆 Ir	njection treat	ment DPhy	siotherapy t	Chinese medi	cal treatmen	nt 🗆 Notin	n above (		)
Name of hosp	vital:				n Tre	atment perio	xd :			
6. What kind	of diagno	ostic tests	have you d	done?						
MRI Scan	D	CT Scan	01	Myelography	0.5	Simple X-ray		EKG		
7. Have you	had surge	ery before	?							
o Spine	Joint		Others (Y	'ear	, Nam	e of Surgery	t			)
8. Do you ha	ve any ot	her disea	ses or sym	ptoms?						
<ul> <li>High blood pre</li> <li>Not in above (</li> </ul>		Diabetes	Liver diseas	e Tubero	ulosis 🛛 Dizzi	ness 🛛 Po	ossibility of p	pregnancy (Ye	es/No) 🗆	Menopause
9. What is th	e main ac	tivity to s	timulate yo	ur sympton	ns?					
Heavy lifting	ol	Fall	Exercise	o Trafi	ic accident	□ Witho	ut specific a	accident		
10. Do you h	ave insur	ance?								
Yes	□ No		f Insurance ( 🛛	National Hea	th Insurance	Private Ins	urance (N	lame:		)]
105										0.00
* Please com	plete belo	w form wit	thout leaving	g any blank.	This informat	ion will be	kept conf	identially.		



1. Please head to the last column of this table.

2. Please take out a symptom survey form which can be found in the slot underneath the table. 3. Please fill out the symptom survey form. There is an example posted on the table for you to reference.

#### 2 Please get a waiting ticket from the machine and wait for your number to be called.



1. Please head to this machine.



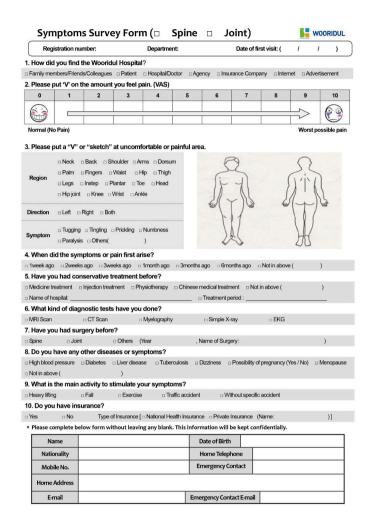
2. Please click this button on the screen. A piece of paper with a number will be printed out. Please take the piece of paper and wait at one of our lobby seats.

Once your number is called, please state your name and your appointment time to reception.



Please wait for your number to be called. Your number will show up on one of these screens. Please go to the stand that has your number.

# Submit the initial symptom questionnaire as well as your passport or identification card.



1. Initial Symptom Questionnaire





2. Passport or ID

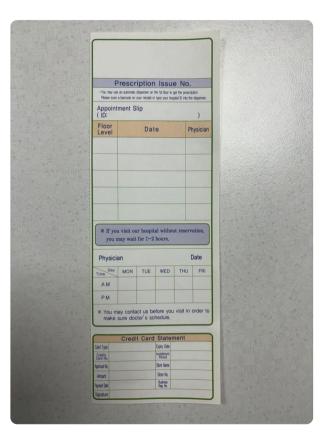
### **5** Pay for the consultation.



The price will be displayed on the tablet. Please confirm the cost and pay for your consultation.

# **6** Receive a medical receipt and appointment slip (attached to the right side of the receipt)

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Patient ID No.		Patient N	ame Date	e of Consultatio	on / Duration of	Stay (days)	Ward		Off-Duty Hours
	_								Night Holiday
	Department	Doctor		Room No.	Type of Patient		DRG No.		Receipt No.
			Insured		Non-I	nsured	Payme		nt Description
	Items	Patient Partial Share		Patient	Specialty		⑦ Total Cost		
		Patient Due	Insurance Due	Total Share	Service Fee	Others	(1+2+3+		
	Consultation								
	Single						8 Total Pati		
	Admission Multiple(2 · 3)						(1-6)+3+4+5		
	Multiple(over 4						④ Amount	naid	
	Meal								
	Service Fee						1 Balance	a(B-0)	
N	Medication Medicine						U Dalance	Credit Card	
a n	Service Fee						2 Paid by	Cash Receipt	
d	Injection Medicine						patient	Cash	
a t	Anesthesia						(@-@-@)	Total	
0	Procedure Surgery								Card Receipt
r v	Laboratory						Store		Card Receipt
,	Radiology (Imaging)								
	Radiotherapy						Card No/Type		
	Material						Approval No.		Istalment
	Physical Therapy (Reb.)						ID No		h Receipt
	Psychotherapy								
	Transfusion						Approval No.		) a m a sh
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p	MRI						the location or leve - Share rate for o	of facility, patient's cout-patient - 30~609	ied as follows: however, it may vary depending usatification, health care benefit, type of ward, etc. as 50% int accordance with Article 41-4 of the Natio rate for each item announced by the Minister
t	PET						- Share rate for i CT · MRI · PET : S Health care here	n-patient : 20% *Me hare rate for out-pat	iali 50% jent
0	USG						Health Insurance Health and Welta	Act Co-payment	rate for each item announced by the Minister
n	Certificates						<ol> <li>Patient Total Share of the (Enforcement the /Enforcement</li> </ol>	The amount patient for the second	nt needs to pay fully in accordance with Article National Health Insurance Act) and Article 1-2
ĩ	Others						3. Over Deductible : when it is over ma	The amount that is iximum co-payment	nt needs to pay fully in accordance with Article National Health Insurance Act) and Article 1-2 Scal Care Assistance Act) sattled by the Korean National Health Insuran in accordance with Article 3-2 of the (Enforcem Act)
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R	Rate for over 65 ages						4 'Comprehensive te	A for disaposis-role	tod own of veloce to the brailth over hours
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	Yea			a, 00001, 110100	Recipient	Dang-nu uge	his bill or receiped	pt is needed to d	eclare for income tax deduction in medica



# Put the appointment slip into the slip holder at the doctor's office where you have a consultation



Please wait until the nurse calls your name.